## **Overdrive Instructions**

## If you would like read/listen to your books on a device, download and open the app, then follow these instructions:

Install **Libby**, by Overdrive, from Google Play or the App Store. Open the app, then answer these questions:

- 1. Do you have a library card? Click **Yes**.
- 2. Click on, I'll Search For A Library.
- 3. Type, Benicia Public Library. (It will show up as NorthNet Library System, with Benicia Public Library below.)
- 4. Press or click **NorthNet**.
- 5. It will ask you, Where do you use your library card? Click on Benicia Public Library.
- 6. Enter your 14-digit library card number or your OneCard number. (Ex. BEN12345)
- 7. You can name your card, if you like. (You can also add cards from other library systems, if you want!)
- 8. Click on **Search For A Book** at the top of your screen.
- 9. If you only want to see what is available, click on **Everything** under **Availability** and select **Available Now**.
- 10. Once you find the title you want, click, Borrow.
- 11. From here, you can choose to keep the item **7**, **14**, or **21 days**.
- 12. Then click **Borrow** one more time!
- 13. You can now go to your Shelf, to see your Loans. You can then choose how to read, or listen to, the book! You can download it to your device or you can read through the app.

## If you would like read/listen to your books on a a desktop computer, then follow these instructions:

- 1. Go to <u>https://northnet.overdrive.com/</u>.
- 2. Click on **Sign in** the upper right corner.
- 3. Select **Benicia Public Library** from the drop-down menu.
- Type your 14-digit library card number with no spaces or your OneCard number. (OneCard number: Enter BEN then enter your 5-digit Student ID number. Example: BEN12345
- 5. To see what is available to check out immediately, click **Search**, then click on **Advanced**, right below that. From the menu below, select **Available Now** under **Availability**.
- 6. Once you find the title you want, click, **Borrow**.
- 7. You can then choose how long you would like to keep it. You can choose **7**, **14**, **or 21 days**.
- 8. Then, choose if you would like to **download** it or read/listen to it in the **browser**!

Don't forget that you can also use your library card to access our many databases, including primary source documents! For a complete list with links to the databases, go here: <u>https://www.benicialibrary.org/databases</u>